
TENDER DOCUMENT

*Quality Control of acquisition in 2014 of 2D seismic data
on the Norwegian Continental Shelf – Barents Sea*

(Sak 14/244)

**Open tendering competition of the Public Procurement Act and the Regulations relating
to public procurement part I and II**

Submission deadline: 7.4.2014

12:00 noon local time (Norway)



**NORWEGIAN PETROLEUM
DIRECTORATE**

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2 Description of the assignment

2.1 About the Norwegian Petroleum Directorate

The Norwegian Petroleum Directorate (NPD) was established in 1972 and is located in Stavanger. NPD's main task is to manage the oil and gas resources on the Norwegian Continental Shelf. The NPD shall contribute to create the greatest possible values for society from the oil and gas activities by means of prudent resource management based on safety, emergency preparedness and safeguarding of external environment.

For more information about NPD, visit our website www.npd.no.

In the 2012 and 2013 seasons the NPD did acquire a substantial volume of 2D seismic data in the Barents Sea. Further to this, the NPD now plans to acquire more 2D seismic data in these waters. The NPD has awarded the 2014 data acquisition to Dolphin Geophysical AS.

The NPD hereby invites potential bidders to submit tender for the geophysical work as described below.

2.2 Scope of work

The bidder shall provide seismic QC-consultants on board the seismic vessel specified by the NPD in the Barents Sea. The seismic vessel should be crewed by one QC-consultant. The company QC representative shall be on board for the entire cruise.

The services shall cover supervision and quality control during the seismic. The QC representative will be representing the NPD on the vessel and shall among other things submit reports on a daily basis to the NPDs onshore representative.

2.3 Project timing

We plan the survey to be carried out from on or about 1st August until approximately mid-September 2014. More exact details about the survey programs will be prepared on a later stage.

2.4 Reporting

Daily reports shall be delivered to the NPD with description of events and production.

The daily report shall contain but not be limited to information about:

Recording production, Observed weather, HSE, Acquisition status, Navigation status, General status, Prognosis next 24 hours.

Final reports shall be supplied as hardcopy and as an electronic file on CDROM within 4 months after the acquisition is ended.

2.5 Public announcement

Tender competition is announced in the Merccell-database and DOFFIN-database.

3 Competition rules

3.1 Procedure

Open tendering competition, cf the Public Procurement Act of 16 July 1999 No. 69 as amended, see also the Regulations relating to public procurement, laid down by Royal Decree on 7 April 2006 no 402, as amended.

This type of procedure does not allow for contract negotiations.

3.2 Reservations and non-conformity

If the supplier has reservations regarding parts of the tender documentation, required specifications, contract or other tender documents, it shall be clearly stated in the bid. Any reservations must be specified, including consequences for performance, prices or other conditions.

The same applies to non-conformity. Reservations and non-conformities shall be stated precisely and unambiguously. They shall be stated in the bid letter in such a manner that the contractor can evaluate them without it being necessary to contact the supplier, cf. Section 11-3 of the Public Procurement Act. Substantial reservations, and reservations or non-conformities that can result in uncertainty regarding evaluation of the bid compared to other bids, will result in the bid being disallowed, cf. Section 11-11(1) of The Public Procurement Act.


If the supplier's reference to standardized terms of delivery, or something similar, deviates from existing tender or contract provisions, it will be regarded as a reservation.


3.3 Abidance

The bidder must abide by his/her tender until 3 months after the submission deadline.

3.4 Communication during the tender process

All communication during the process shall be routed via the Mercell-portal, www.mercell.no. This is to assure that all communication will be logged. When you are logged on to the competition,

choose the flag marked "Communication", click on the symbol  "New message". Enter the

information to the authority and then click . The authority will then receive your message. If the question regards all bidders, the authority will answer the inquiry anonymously by giving the answer as additional information. Additional information is available under the flag "Enquiry", then the flag "Additional information". You will also receive an e-mail with a link to the additional information.

Requests received later than 5 working days prior to the deadline for the offer will not be answered.

4 Qualification requirements

4.1 General requirements

Requirement	Documents required
Circumstances regarding the bidder's tax remittances shall be in order (this only applies to Norwegian companies).	<ul style="list-style-type: none"> • Tax certificate • VAT certificate <p>More information: http://www.skatteetaten.no/no/Alt-om/Skatteattest/</p>
The bidder shall have a HES-system in line with current	<ul style="list-style-type: none"> • A HES self-declaration from the bidder <p>Suggested form is enclosed in annex 1.</p>

regulations.	
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4.2 Company registration

Requirement	Documents required
The bidder shall be registered in the “The Register of Business Enterprises” in Brønnøysund or registration in a trade register or the like as set out in the laws of the country of registration of the bidder.	<ul style="list-style-type: none"> • Copy of company registration Certificate or similar.

4.3 Experience

Requirement	Documents required
The bidder must have experience from similar assignments.	<ul style="list-style-type: none"> • Statement indicating the bidders relevant experience from similar assignments for QC representatives • CV` s for offered personell are not accepted as documentation for this requirement

5 Award criteria

Only tenders that is submitted by qualified bidders and that meet the requirements and specifications given in the tender document will be considered.

The NPD will choose the most economically advantageous tender, based on the following criteria:

Criteria	Weight	Documents required
Price	50 %	Price in NOK (Norwegian kroner) for 2D Seismic Quality Control consultants quoted as day rate. Costs related to use of software shall also be specified in the bid.
The representatives’ experience and competence with QC of acquisition of marine seismic data (counts 50 %)	50 %	Manpower for this assignment (organisation plan) with names and CV for the QC representatives who shall carry out the service.

6 Submission and disposition of tender

6.1 Submission of tender

All tenders shall be submitted electronically via the Merccell portal, www.merccell.no by the tender deadline. Tenders delivered after the deadline will not be accepted. (The system does not permit tenders to be sent electronically via Merccell after the tender deadline.)

If you are not a Mercell customer, or you have questions regarding how the application functions, e.g. how to submit a tender, please contact Mercell Support at tel +47 21 01 88 60, or by e-mail to support@mercell.com. It is recommended to submit the tender in adequate time before the deadline. A minimum of 1 hour before the deadline is suggested.

If the authority should provide additional information that results in you wanting to change your tender before the deadline, you can access your offer, open it, make the necessary changes and send it again right up to the deadline. The last submitted tender will be regarded as the final one.

The tender requires an electronic signature when it is submitted. When sending the tender electronically, an electronic signature will be requested to confirm that you are the actual bidder who has submitted the tender. An electronic signature can be obtained at www.commfides.com, www.buypass.no or www.bankid.no.

We would like to remind you that it can take some days to acquire an electronic signature, and therefore recommend that this process be initiated as soon as possible.

6.2 Disposition of tender

The tender shall be enunciated in English and as in this disposition:

File name	Contents
Qualification requirements	Documents are to be enclosed in the step Kvalifikasjonskrav/Qualification requirements when you submit the tender in Mercell.
K01 – Tax certificate	Cf. section 4.1 in this document.
K02 – VAT certificate	Cf. section 4.1 in this document.
K03 – HES self-declaration	Cf. section 4.1 in this document.
K04 – Company registration certificate	Cf. section 4.2 in this document.
K05 – Bidders experience	Cf. section 4.3 in this document.
Documents required	Documents are to be enclosed under the tab Dokumenter/Documents when you submit the tender in Mercell.
DOK01 – Cover page	Signed by a responsible/liable representative for the bidder. Confirmation that the NPD's contract terms are accepted. Reservations with reference to specific contract clauses must be quoted with alternative proposals, as this type of procedure does now allow negotiations. Name and contact information of the bidder.
DOK02 – Price	Cf. section 5.1 in this document.
DOK03 – Organisation plan and CVs	Cf. section 5.1 in this document.

7 Annex

7.1 Annex 1 - HES self-declaration

Enclosed as a separate file.

7.2 Annex 2 - Contract terms

Enclosed in a separate file.