
TENDER DOCUMENT

Quality Control of acquisition in 2013 of 2D seismic data on the Norwegian Continental Shelf – Barents Sea

(Sak 13/406)

Open tendering competition of the Public Procurement Act and the Regulations relating to public procurement part I and II

Submission deadline: 27.05.13

12:00 noon local time (Norway)



**NORWEGIAN PETROLEUM
DIRECTORATE**

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2 Description of the assignment

2.1 About the Norwegian Petroleum Directorate

The Norwegian Petroleum Directorate (NPD) is a governmental specialist directorate and administrative body established in 1972.

The paramount objective of the NPD is to contribute to creating the greatest possible values for society from the oil and gas activities by means of prudent resource management based on safety, emergency preparedness and safeguarding of the external environment.

For more information about NPD, visit our website www.npd.no.

2.2 Scope of work

In the 2012-season the NPD did acquire a substantial volume of 2D seismic data in the Barents Sea. Further to this, the NPD now plans to acquire more 2D seismic data in these waters. The NPD has awarded the 2013 data acquisition to Dolphin Geophysical AS.

The bidder shall provide seismic QC-consultants onboard the seismic vessel specified by the NPD in the Barents Sea. The seismic vessel should be crewed by one QC-consultant. The company QC representatives shall be available for the entire period.

The services shall cover supervision and quality control during the seismic. The QC representatives will be representing the NPD on the vessel and shall among other things submit reports on a daily basis to the NPDs onshore representative.

2.3 Project timing

The Surveys shall be carried out from on or about 1st August until last half of September / early October 2013. More exact details about the survey programs will be prepared on a later stage.

2.4 Reporting

Daily reports shall be delivered to the NPD with description of events and production. The daily report shall contain but not be limited to information about:

- Recording production
- Observed weather
- HSE
- Acquisition status
- Navigation status
- General status
- Prognosis next 24 hours

Final reports shall be supplied as hardcopy and as an electronic file on CDROM within 4 months after the acquisition is ended.

2.5 Public announcement

Tender competition is announced in the Merzell-database and DOFFIN-database.

3 Competition rules

3.1 Procedure

Open tendering competition, cf the Public Procurement Act of 16 July 1999 No. 69 as amended, see also the Regulations relating to public procurement, laid down by Royal Decree on 7 April 2006 No 402. *This type of procedure does not allow for contract negotiations. Only bidders that fulfil the qualification requirements will have their tenders evaluated. Bidders are not allowed to change the tender after the submission deadline.*

3.2 Reservations and non-conformity

If the supplier has reservations regarding parts of the tender documentation, required specifications, contract or other tender documents, it shall be clearly stated in the bid. Any reservations must be specified, including consequences for performance, prices or other conditions.



The same applies to non-conformity. Reservations and non-conformities shall be stated precisely and unambiguously. They shall be stated in the bid letter in such a manner that the contractor can evaluate them without it being necessary to contact the supplier, cf. Section 11-3 of the Public Procurement Act. Substantial reservations, and reservations or non-conformities that can result in uncertainty regarding evaluation of the bid compared to other bids, will result in the bid being disallowed, cf. Section 11-11(1) of The Public Procurement Act.

If the supplier's reference to standardized terms of delivery, or something similar, deviates from existing tender or contract provisions, it will be regarded as a reservation.

3.3 Abidance

The bidder must abide by his/her tender until 3 months after the submission deadline.

3.4 Communication during the tender process

All communication during the process shall be routed via the Merccell-portal, www.merccell.no. This is to assure that all communication will be logged. When you are logged on to the competition, chose the flag marked "Communication", click on the symbol  "New message". Enter the information to the authority and then click . The authority will then receive your message. If the question regards all bidders, the authority will answer the inquiry anonymously by giving the answer as additional information. Additional information is available under the flag "Enquiry", then the flag "Additional information". You will also receive an e-mail with a link to the additional information.

Requests received later than 5 working days prior to the deadline for the offer will not be answered.

4 Qualification requirements

4.1 General requirements

Requirement	Documents required
Circumstances regarding the bidder's tax remittances shall be in order (this only applies to Norwegian companies).	<ul style="list-style-type: none"> • Tax certificate • VAT certificate <p>More information: http://www.skatteetaten.no/no/Alt-om/Skatteattest/</p>
The bidder shall	<ul style="list-style-type: none"> • A HES self-declaration from the bidder

have a HES-system in line with current regulations.	Suggested form is enclosed in annex 1.
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4.2 Company registration

Requirement	Documents required
The bidder shall be registered in the "The Register of Business Enterprises" in Brønnøysund or registration in a trade register or the like as set out in the laws of the country of registration of the bidder.	<ul style="list-style-type: none"> • Copy of company registration Certificate or similar.

4.3 Financial strength

Requirement	Documents required
The bidder must have a sufficient financial and economic position to fulfil the assignment.	<ul style="list-style-type: none"> • A copy of company annual accounts or extracts thereof, with notes from an authorised public accountant

The NPD can accept alternative documentation regarding the financial and economic position of the tenderer.

4.4 Experience

Requirement	Documents required
The bidder must have considerable experience from similar assignments.	<ul style="list-style-type: none"> • Statement indicating the bidders relevant experience from similar assignments for QC representatives

5 Award criteria

Only tenders that is submitted by qualified bidders and that meet the requirements and specifications given in the tender document will be considered.

The NPD will choose the most economically advantageous tender, based on the following criteria:

Criteria	Weight	Documents required
Price	50 %	Price in NOK (Norwegian kroner) for 2D Seismic Quality Control consultants quoted as day rate.

The representatives' experience and competence with QC of acquisition of marine seismic data (counts 50 %)	50 %	Manpower for this assignment (organisation plan) with names and CV for the QC representatives who shall carry out the service.
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6 Submission and disposition of tender

6.1 Submission of tender

All tenders shall be submitted electronically via the Mercell portal, www.mercell.no by the tender deadline. Tenders delivered after the deadline will not be accepted. (The system does not permit tenders to be sent electronically via Mercell after the tender deadline.)

If you are not a Mercell customer, or you have questions regarding how the application functions, e.g. how to submit a tender, please contact Mercell Support at tel +47 21 01 88 60, or by e-mail to support@mercell.com. It is recommended to submit the tender in adequate time before the deadline. A minimum of 1 hour before the deadline is suggested.

If the authority should provide additional information that results in you wanting to change your tender before the deadline, you can access your offer, open it, make the necessary changes and send it again right up to the deadline. The last submitted tender will be regarded as the final one.

The tender requires an electronic signature when it is submitted. When sending the tender electronically, an electronic signature will be requested to confirm that you are the actual bidder who has submitted the tender. An electronic signature can be obtained at www.commfides.com, www.buypass.no or www.bankid.no.

We would like to remind you that it can take some days to acquire an electronic signature, and therefore recommend that this process be initiated as soon as possible.

6.2 Disposition of tender

The tender shall be enunciated in English and as in this disposition:

File name	Contents
Qualification requirements	Documents are to be enclosed in the step Kvalifikasjonskrav/Qualification requirements when you submit the tender in Mercell.
K01 – Tax certificate	Cf. section 4.1 in this document.
K02 – VAT certificate	Cf. section 4.1 in this document.
K03 – HES self-declaration	Cf. section 4.1 in this document.
K04 – Company registration certificate	Cf. section 4.2 in this document.
K05 – Company's total turnover	Cf. section 4.3 in this document.
K06 – Bidders experience	Cf. section 4.4 in this document.
Documents required	Documents are to be enclosed under the tab Dokumenter/Documents when you submit the tender in Mercell.
DOK01 – Cover page	Signed by a responsible/liable representative

	for the bidder. Confirmation that the NPD's contract terms are accepted. Reservations with reference to specific contract clauses must be quoted with alternative proposals, as this type of procedure does now allow negotiations. Name and contact information of the bidder.
DOK02 – Price	Cf. section 5.1 in this document.
DOK03 – Organisation plan and CVs	Cf. section 5.1 in this document.

7 Annex

7.1 Annex 1 - HES self-declaration

Enclosed as a separate file.

7.2 Annex 2 - Contract terms

Enclosed in a separate file.