

## **Technical specification**

### **1. Purpose for the procurement**

The purpose for the procurement is to give Section for Analysis and Markets (AM) in the Norwegian Ministry of Petroleum and Energy (the NPE) access to price forecasts, analyses, other reports etc. related to the markets for Natural Gas Liquids (NGL) i.e. ethane, propane, butane, naphtha and field condensate. The main focus should be the European NGL market, but with the increasing globalization of NGL trade the markets in American and Asian are also of interest.

The Ministry uses this kind of services for several purposes, including in the AM Section's function as Secretariat for the Petroleum Price Board. In this relation all information from the service provider can be made available for the relevant taxation authorities in Norway. Single-client information supplied by the service provider shall be subjected to the Norwegian Freedom of Information Act, and can be made available to the public in Norway at the Ministry's discretion.

### **2. Necessary content in the service**

The service need to contain the following elements as a minimum:

- Single-client quarterly reports on all relevant price and market information that the service provider knows about and that has influence the sales of Norwegian NGL. The reports should also include freight assessment for the ship transport between the export terminals for Norwegian NGL and ARA – the price quotation center for NGL in North West Europe.  
The quarterly reports should be drafted and usually be presented in the succeeding month to each quarter. These presentations will normally be done at quarterly meetings held at the location of the service provider.
- The assignment does also encompass analyses of the NGL market more generally and globally, but with emphasis on the regional markets where Norwegian NGL is marketed i.e. North West Europe, North America and the Mediterranean  
The conclusions from these market analyses will also be subject to discussions at the quarterly meetings.
- Deliveries can be done either by e-mail, mail or by access to data centers on web.
- Language: Norwegian or English

The tender should contain a comprehensive description on how the supplier will meet the bullet points above. If possible we would like to see examples of previous work on this topic.

### **3. Supplement**

If the supplier has additional elements to the ones mentioned under point 2., please describe these. Such elements will be considered in the evaluation.

Please note that any additional elements shall be included in the total price and that it will not be possible to charge anything extra for them.

The MPE should have an option to request further work to be undertaken by the service provider to be compensated separately. The tender should specify the hourly/daily cost for any additional consulting assignments.