
QUALIFYING DOCUMENTATION TO PARTICIPATE IN COMPETITIVE BIDDING

Shallow drilling on the Jan Mayen Ridge, summer 2013(2)

(Ref 12/688)

Company qualification in a two staged negotiated procedure of the Public Procurement Act and the Regulations relating to public procurement part I and III

Submission deadline: 9.11.2012

12:00 noon local time (Norway)



**NORWEGIAN PETROLEUM
DIRECTORATE**

1 Contents

2	General description	3
2.1	About the Norwegian Petroleum Directorate	3
2.2	Scope of procurement	3
2.2.1	Background	3
2.2.2	General description	3
2.2.3	Timing	3
2.2.4	Analysis and interpretation	3
2.2.5	Independent scientific coordinator	4
2.2.6	Time schedule for procurement process	4
2.2.7	Financing	4
2.2.8	Tendering costs	4
2.3	Public announcement	4
3	Competition rules	4
3.1	Procedure	4
3.2	Communication during the qualification process and tender process	5
4	Qualification requirements	5
4.1	General requirements	5
4.2	Company registration	5
4.3	Financial strength	6
4.4	Experience	6
5	Selection of tenderers	6
6	Submission and disposition of request for qualification	6
6.1	Submission of tender	6
6.2	Disposition of request for qualification	7

2 General description

2.1 About the Norwegian Petroleum Directorate

The Norwegian Petroleum Directorate (NPD) is a governmental specialist directorate and administrative body established in 1972.

The paramount objective of the NPD is to contribute to creating the greatest possible values for society from the oil and gas activities by means of prudent resource management based on safety, emergency preparedness and safeguarding of the external environment.

For more information about NPD, visit our website www.npd.no.

2.2 Scope of procurement

2.2.1 Background

The shallow drilling campaign is planned as part of a geophysical and geological mapping of the Jan Mayen Ridge area with the intent to improve the resource assessment of the area. The data acquisition program will be administered by NPD, and funded by the Norwegian government through the Ministry of Petroleum and Energy.

2.2.2 General description

The Norwegian Petroleum Directorate (NPD) intends to obtain bedrock core material from the Jan Mayen Ridge during summer 2013, with the purpose of obtaining geological information about the area. The Jan Mayen Ridge is a sub-sea area situated south of the Jan Mayen island, some 1000 kilometers west of the Norwegian coast and some 450 kilometers northeast of Iceland. Optionally it will be evaluated to drill shallow boreholes also on the Møre marginal high about 250km off the west coast of Norway.

Approximately six shallow cores will be planned on the Jan Mayen Ridge, with an expected operation time period of about 40 days. The coring will be undertaken at locations with water depth ranging from 550 to 1800 meters. The optional drilling on Møre marginal high will comprise 1-2 boreholes in waterdepth of about 2100m.

The total depth drilled and cored at the Jan Mayen locations will not exceed 200 meters, of which it is anticipated that 80 – 120 meters will be clay and sandy clays of Quaternary-Oligocene age. This overburden is not interesting for geological coring.

All drilling locations will be selected by NPD geologists based on seismic interpretation and other available information. The main anticipated lithologies are shales, siltstones, sandstones and conglomerates, although volcanic rocks may occur. This section was drilled by the "Deep Sea Drilling Project" (DSDP) in 1974 with DSDP hole no. 349 (http://www.deepseadrilling.org/38/volume/dsdp38_07.pdf). One of the NPD-locations will be selected to verify the results from this DSDP drilling, although older sediments will also be of interest to penetrate.

2.2.3 Timing

The drilling is expected to take place between May and September 2013.

2.2.4 Analysis and interpretation

Work regarding interpretation and analysis of the recovered core material shall include systematic preparation of the cores for further analysis, core description and geological interpretation of the data.

Further analytical work, beyond the onboard description, will depend on the type and quality of the material recovered and will be determined in co-operation with NPD geologists. This work will be performed under separate agreements and expected to continue into 2014.

2.2.5 Independent scientific coordinator

An independent scientific coordinator will be required with respect to:

- assisting the planning of required sampling concept
- technical and geological presence on-site
- quality control and sample handling during operation,
- reporting and close contact with NPD during all phases of the project.

Work involved in the planning of the drilling operation and selection of the drilling locations will be performed in close co-operation with NPD-geologists. The Coordinator shall be hired as a sub-contractor, suggested by the Contractor to NPD.

2.2.6 Time schedule for procurement process

The anticipated time schedule is:

1. Deadline for requests to participate – 8th of November 2012 at 12.00 noon
2. Selection among qualified participants – mid November
3. The selected participants receive the tender document (which includes further information about the scope of work, award criteria, the NPD contract terms) – Late November/early December
4. Deadline for submitting a tender - Early January 2013
5. The NPD selects companies for negotiation Mid January 2013
6. Negotiations – Late January/early February 2013
7. Election of contractor - February 2013
8. Signing of contract- February/March 2013

2.2.7 Financing

The project is fully subject to funding from the Norwegian Government. The NPD therefore reserves the right to stop the bidding process or declare it null and void or reduce the volume of the programme due to budgetary reasons or other unforeseen circumstances beyond the control of the NPD.

2.2.8 Tendering costs

Tenderer shall cover all the costs of preparing and submitting the request for participation.

2.3 Public announcement

Tender competition is announced in the Merccell-database, DOFFIN-database and in the TED-database.

3 Competition rules

3.1 Procedure


NPD's procurement is regulated by the Norwegian Public Procurement Act of 16 July 1999 no 69 with amendments, and the Norwegian Public Procurement Regulation of 7 April 2006 no 402 sections I and III, with amendments.


The procedure is a two staged negotiated procedure with publication of a contract notice, cf the Norwegian Public Procurement Regulation of 7 April 2006 no 402 § 14-3 litra b and c. This means that the contest will be conducted as a two stage process.

The first stage is a prequalification stage based on this qualifying document. All companies wanting to participate in the tender must deliver a written request for participation in accordance with this qualifying document. The requests for participation shall be submitted to NPD within the submission deadline on the front page of this document. Tenders shall not be submitted at this stage. The requests for participation must include all the requested documentation, cf. section 6.2.

The second stage is initiated when the NPD has evaluated the requests for participation in relation to the qualification requirements, cf. section 5. Then the tender documents will be distributed to the qualified/selected participants. The participants shall then prepare, make and submit their tenders based on the tender documents.

3.2 Communication during the qualification process and tender process

All communication during the process shall be routed via the Mercell-portal, www.mercell.no. This is to assure that all communication will be logged. When you are logged on to the competition, choose the flag marked "Communication", click on the symbol  "New message". Enter the

information to the NPD and then click . The NPD will then receive your message. If the question regards all bidders, the NPD will answer the inquiry anonymously by giving the answer as additional information. Additional information is available under the flag "Enquiry", then the flag "Additional information". You will also receive an e-mail with a link to the additional information.

Requests received later than 2 working days prior to the deadline for the offer will not be answered.

4 Qualification requirements

Bidders must fulfil these conditions to be eligible for participation in the competition.

4.1 General requirements

Requirement	Documents required
Circumstances regarding the bidder's tax remittances shall be in order (this only applies to Norwegian companies).	<ul style="list-style-type: none"> • Tax certificate • VAT certificate <p>More information: http://www.skatteetaten.no/no/Alt-om/Skatteattest/</p>
The bidder shall have a HES-system in line with current regulations.	<ul style="list-style-type: none"> • A HES self-declaration from the bidder <p>See Appendix 1 – Self declaration form</p>

4.2 Company registration

Requirement	Documents required
The bidder shall be registered in the	<ul style="list-style-type: none"> • Copy of company registration Certificate or similar.

<p>“The Register of Business Enterprises” in Brønnøysund or registration in a trade register or the like as set out in the laws of the country of registration of the bidder.</p>	
--	--

4.3 Financial strength

Requirement	Documents required
<p>The tenderer must have financial strength sufficient of performing the specified services.</p>	<ul style="list-style-type: none"> • A copy of company annual accounts or extracts thereof for the last three years, with notes from an authorised public accountant. NPD may accept any other documentation that confirms financial strength.

4.4 Experience

Requirement	Documents required
<p>The tenderer must have relevant experience from similar assignments</p>	<ul style="list-style-type: none"> • Statement from the tenderer indicating the company`s experience from relevant/similar drilling assignments, including overview of relevant Track Record

5 Selection of tenderers

Access to the second stage is limited, as the NPD will limit the number of participants based on the qualification requirements. Only the best qualified participants in the first stage will be invited to submit a tender in the second stage. If more than 5 companies register for participation, the NPD will select the 5 best qualified based on the following qualification requirement: “Relevant experience from relevant/similar drilling assignments”. These providers will receive the tender documents and be allowed to submit their tenders in the second stage.

In the second stage, after the deadline for submitting a tender, the NPD will negotiate with a maximum of 3 tenderers, (cf Public Procurement Regulation's § 20-11 (1) negotiations in phases). The NPD will choose which tenderers to negotiate with after an evaluation of the tenders based on the award criteria as they will be presented in the tender documents.

6 Submission and disposition of request for qualification

6.1 Submission of tender

All requests for qualification shall be submitted electronically via the Merzell portal, www.merzell.no by the tender deadline. Requests delivered after the deadline will not be accepted. (The system does not permit tenders to be sent electronically via Merzell after the tender deadline.)

If you are not a Merzell customer, or you have questions regarding how the application functions, e.g. how to submit a tender, please contact Merzell Support at tel +47 21 01 88 60, or by e-mail to support@merzell.com. It is recommended to submit the request for qualification in adequate time

before the deadline. A minimum of 1 hour before the deadline is suggested. Be aware that the deadline is in local (Norwegian) time.

If the authority should provide additional information that results in you wanting to change your qualification request before the deadline, you can access your request, open it, make the necessary changes and send it again right up to the deadline. The last submitted will be regarded as the final one.

The tender requires an electronic signature when it is submitted. When sending the tender electronically, an electronic signature will be requested to confirm that you are the actual bidder who has submitted the tender. An electronic signature can be obtained at www.commfides.com, www.buypass.no or www.bankid.no.

We would like to remind you that it can take some days to acquire an electronic signature, and therefore recommend that this process be initiated as soon as possible.

6.2 Disposition of request for qualification

The request for qualification shall be enunciated in English or Norwegian and as in this disposition:

File name	Contents
Qualification requirements	Documents are to be enclosed in the step Kvalifikasjonskrav/Qualification requirements when you submit the request for qualification in Mercell.
K01 - Tax certificate	Cf section 4.1 in this qualifying documentation
K02 - VAT certificate	Cf section 4.1 in this qualifying documentation
K03 - HES self-declaration	Cf section 4.1 in this qualifying documentation
K04 - Company registration certificate	Cf section 4.2 in this qualifying documentation
K05 - Financial statement	Cf section 4.3 in this qualifying documentation
K06 - Experience	Cf section 4.4 in this qualifying documentation
Documents required	Documents are to be enclosed under the tab Dokumenter/Documents when you submit the tender in Mercell.
DOK01 – Cover page	Signed by a responsible/liable representative for the bidder. Name and contact information of the bidder.

Appendix 1: HES self declaration form