

Terms of reference

The Contractor shall develop

- a detailed **Scope of Work** and **Cost estimates** for further developing the **Health, Safety and Hygiene (HSH) regulations and guidelines for the offshore petroleum industry**
- an **updating of the plans** for securing the establishment of a **National Angolan System for marine oil spill preparedness and response which ensures a fast and efficient response to different levels of incidents.**

On behalf of the Ministry of Petroleum (MINPET) in Angola, the Norwegian Petroleum Directorate (NPD) invites your company to submit a proposal for consultant services to “Develop a detailed Scope of Work and Cost estimates for further developing the Health, Safety and Hygiene (HSH) regulations and guidelines for the offshore petroleum industry and for updating the plans for securing the establishment of a National Angolan System for marine oil spill preparedness and response which ensures a fast and efficient response to such incidents.”

In this case we will appreciate to receive a proposal where the scope of the consultancy and the accuracy of the support are further defined in the Terms of Reference below, and where you specify the number of hours of different categories to be used and the reimbursable costs which are included.

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Background

Cooperation between Angolan Ministry of Petroleum (MINPET) and the Norwegian Petroleum Directorate (NPD) in the Petroleum sector started with a Phase I in the period 2000-2003. The basis for this cooperation was the Agreement between Norway and Angola regarding technical support to the petroleum sector. The phase II Programme of the cooperation was formalized between Norway and Angola in October 2006, forming the basis for the 2008-2010 MINPET - NPD cooperation Programme. This programme has been extended into 2012. The main goal of Phase II Programme is to support the management of national petroleum resources as a tool to contribute to sustainable economic and social development of Angola.

The Programme will through support to MINPET contribute to achievement of the Programme Phase II main goal by establishing a more efficient organisation with adequate regulatory tools and implementing capacity. The purpose of the programme is to improve MINPET’s capability to exercise regulatory control and to develop policies and strategies to ensure better administration of the Angolan petroleum resources.

The first part of the Organisational Development Assistance involved a gap-analysis, and based on a list of 46 suggested areas for improvement, a plan of 18 organisational development projects was developed. Out of these 18 projects, 9 projects were shortlisted as “fast track”- projects. One of these “fast track” projects was “Identification of New (and eventually revised) Regulations for the Petroleum Industry in Angola”. This project was after a bid-process awarded to the Norwegian law firm Arntzen de Besche, who delivered their report in October 2010.

This report is enclosed to this Terms of Reference.

Another relevant fast track project was assistance within inspections and supervision. The support, which is still ongoing, is rendered by the Norwegian Petroleum Safety Authority.

The Overall Goal for the project is as indicated in the headline to this paper.

The Scope of Work:

- Evaluate any need of developing the present HSH regulations, in excess of the AdB proposals, with particular focus on new regulatory experience from the Macondo incident. Present recommendations and a plan and budget for the regulatory work.
- Evaluate *the need of* developing guidelines to the HSH Regulations that clarify which national and international standards apply for an oil spill preparedness organisation, and present recommendations and a plan and budget for the necessary development work
- Describe various models in other relevant countries for oil spill preparedness organisations, including the split of all sorts of responsibilities between authorities on one side and the sole concessionaire and the operators and the other oil companies on the other side, and use this information to present a recommendation and an updated plan for how to develop a relevant organisation for Angola making full use of elements which are already in place. Ref National Oil Spill Contingency Plan of 22.12.2008.
- Describe various models in other relevant countries for the need of and the practical organisation of storages for oil spill equipment, Oil Waste and chemicals and operating procedures of such for operations in Angola, and develop a plan for how to develop such an organisation, capacities and procedures.
- Interview the relevant public institutions, Sonangol the sole Concessionaire, ACEPA and the oil companies

The programme should meet the following requirements:

- This project can be considered as an initial phase aiming at defining the scope of a main project to be tendered as a follow up of this project most likely as a Public Private Partnership project.
- The plans described above under scope of work to be developed in this project, must contain a list of main activities spread out over a time-line
- The work should be conducted over 5 – 6 months
- The final report should be presented in Luanda, at Minpet Office – Avenida \$ de Fevereiro 105- Gabinete de Intercambio Internacional

Implementation period (expected):

- Start-up: 1st Quarter 2012
- Closing: 3rd / 4th Quarter 2012