## Appendix 9: Changes subsequent to the conclusion of the Agreement

## The Agreement, clause 3.4 Documentation of the change

The Contractor shall maintain a directory of the changes on an ongoing basis, which directory shall form Appendix 9, and shall without undue delay provide the Customer with an updated copy thereof. The Customer must maintain its own overview of the change requests it has sent, the change estimates it has received, and the changes order it has issued.

Example of change directory:

Change no.	Description	Effective date	Archive reference