

Appendix 6: Administrative provisions

The Agreement, clause 1.4 The representatives of the parties

The authorised representatives of the parties, as well as procedures and notice periods for any replacement thereof:

Party	Role	Name
Statsbygg	Contract/project manager	Øyvind Ryen
Statsbygg	Package Engineer	Ole Martin Solli

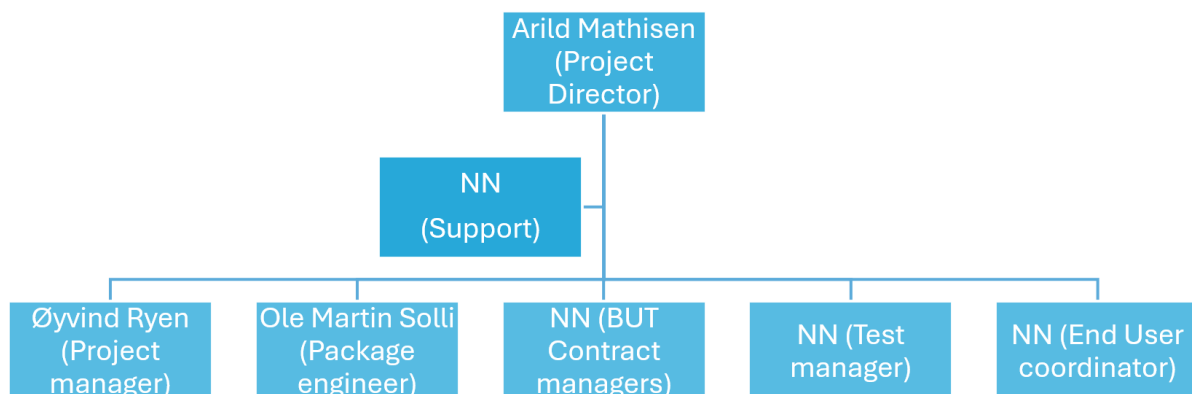
Replacement of parties will be notified to the other party's authorised representative 15 days before effective date of replacement.

The Agreement, clause 2.1.2 Project organisation

Below is the current project organizational setup from the Customer side. The Supplier shall identify corresponding and mirroring roles in the answers to the requirements.

The Supplier shall suggest a strategy for efficient and productive collaboration between the parties based on their best practice as part of the answers to the requirements. This shall include meeting categories with frequency, progress and administrative reporting measured against the implementation key objectives.

Ratification of these procedures will be part of the project initiation process after contract signing.



The Agreement, clause 2.1.3 Project documentation

The Contractor shall provide the Customer with status reports for the project in conformity with the procedures agreed during the project initiation. Status reporting shall incorporate the key objectives so that a clear line of sight between the overall goal and the actual progress is achieved.

Reporting shall also adhere to the prerequisites and procedures defined in “OSC-80-SB-O-SD-00008 Strategy for Systematic Completion of BUT” and “OSC-80-SB-Q-SD-00001_Administration Procedures Suppliers”.

The Agreement, clause 2.3.7 Training

If training forms part of the deliverables, the Contractor must insert the names of those who will be responsible for the training here.

The Agreement, clause 5.2 Requirements as to the resources and expertise of the Contractor

The Contractor’s project manager and other key personnel shall be specified here.

The Agreement, clause 5.5 Wages and working conditions

Documentation showing the Contractor's compliance with the Contractor's obligations as stipulated in clause 5.5 of the Agreement (Wages and working conditions) shall be inserted here. The documentation can consist of either an appended self-declaration or a third-party declaration showing conformity between the relevant collective wage agreement and the actual wages and working conditions for the performance of the Contractor's and any subcontractors' obligations.