

The Norwegian Mapping Authority's ethical requirements for suppliers

Bathymetry data acquisition and processing for the MAREANO programme 2023.

Case number: 22/49481

The Norwegian Mapping Authority considers ethical and responsible conduct to be binding values for the entire Norwegian Mapping Authority, and requires suppliers who provide goods and services to the Norwegian Mapping Authority to act in accordance with the Norwegian Mapping Authority's ethical requirements.

The Norwegian Mapping Authority's ethical requirements apply to all suppliers to the Norwegian Mapping Authority and their subcontractors. The supplier is responsible for the compliance of the requirements of its own business and subcontractors. Acceptance of these requirements is a precondition for the contract entered into with the Supplier, and violation may have consequences cf. section 9.

The Supplier shall comply with the applicable laws and regulations where the production takes place or the service is carried out. In the event of deviations between local regulations and the requirements in this document, the strictest requirements shall apply.

1. Basic human rights

The Supplier shall ensure that the activities do not directly or indirectly violate fundamental human rights, as enshrined in the UN Declaration of Human Rights. The Supplier shall work to prevent its own business from entailing or contributing to such breaches.

2. Employees' rights, wages and working conditions

The Supplier shall comply with ILO Conventions No. 87 on union organisation and No. 98 on collective negotiation. As part of this, the Supplier shall;

- Ensure and respect national laws on workers' rights
- Ensure and respect minimum wage laws
- Ensure that his/her employees or hired workers' rights are fulfilled

The Supplier shall ensure and respect rules on working conditions, including;

- Requirements relating to working hours and working environment
- Rules on acceptable pay level. cf. ILO Convention No. 95

The Supplier shall ensure that the working environment meets statutory requirements for the purposes of e.g.;

- Information about the health risks to workers
- Requirements for access to safety equipment

The Supplier shall respect the privacy of workers and third parties, and shall hereunder not register or monitor them without complying with the laws and regulations of the country in

question. The supplier shall contribute to the employees being allowed to meet with management to discuss pay and working conditions without this having negative consequences for the workers.

3. Business Ethics

The supplier shall be serious, have a healthy and documented economy and pay public taxes and fees in accordance with applicable legal requirements and regulations.

There shall be no conflict of interest between the Norwegian Mapping Authority and the supplier that may adversely affect the fulfilment of the contract. This also applies with respect to any third party with whom the Supplier has a business relationship, or with which the Supplier owns, is owned by or has joint ownership.

The supplier shall actively and continuously work against blackmailing, corruption and money laundering. As part of this, the Supplier shall;

- If he/she has more than 30 employees, and otherwise where required by the Norwegian Mapping Authority, have a publicly available anti-corruption policy, and ensure investigations of circumstances where it is reasonable to assume that corruption may have taken place
- Have rules on gifts to employees, business associates, etc. and comply with these
- Comply with general requirements for good business practice, tidiness and accountability in the implementation of the Supplier's activities
- Comply with impartiality requirements and report cases of possible disqualification, cf. section 8

4. Environment

The Supplier shall work to achieve the least possible negative environmental impact of its activities, and shall have a "precautionary principle" related to pollution, environmental risk and other environmental and climate challenges.

In addition, the Supplier should promote a responsible environmental policy and contribute to the development and use of environmentally friendly technology, including minimizing their emissions and developing their environmental and climate efforts.

5. Discrimination

The Supplier shall comply with ILO Conventions No. 100 on equal pay and 111 on discrimination as well as the UN Convention on discrimination of Women. As part of this, the Supplier shall ensure that there is no unlawful discrimination on the basis of gender, race, sexual orientation, religion, political opinion or other grounds.

6. Child labor

The Supplier shall respect and comply with provisions on child labor in Article 32 of the UN Convention on the Rights of the Child, as well as ILO Conventions No. 138 on the minimum age and 182 on child labor. As part of this, the Supplier shall not employ workers;

- under the minimum age for mandatory schooling or who are under the age of 15, or
- children under the age of 18 to carry out work that is detrimental to their health, safety or moral, including night work.

7. Enforced labor/slavery

The Supplier shall comply with ILO Conventions No. 29 on enforced labor and 105 on slavery by ensuring that the Supplier himself and subcontractors do not contribute to enforced labor, slavery or involuntary work.

Without exception, workers shall have the right to join or establish trade unions at their own discretion and to negotiate collectively. Workers shall be free to terminate their employment with the Supplier with a reasonable period of notice.

8. Control and reports

The Norwegian Mapping Authority shall have the right to carry out inspections and audits at the Supplier and its subcontractors. The Supplier shall, on request, provide relevant documentation necessary to ensure that the Norwegian Mapping Authority's ethical requirements are implemented.

If the Supplier becomes aware of matters contrary to the Norwegian Mapping Authority's ethical requirements in its own operations or in the subcontractor chain, the Supplier shall report this to the Norwegian Mapping Authority without undue delay and immediately take necessary actions to remedy relevant breaches.

9. Consequences of violations

Violation of the Norwegian Mapping Authority's ethical requirements or deficiencies in documentation will be deemed to be a material breach, and may result in;

- The Norwegian Mapping Authority requires correction, and the Supplier shall present an action plan for approval of the Norwegian Mapping Authority
- The Norwegian Mapping Authority initiates a temporary suspension to all or part of the delivery
- The Norwegian Mapping Authority requires change of subcontractor
- The Norwegian Mapping Authority terminates the contract with the Supplier, cf. also the provisions of the contract

10. Acceptance and self-declaration

I confirm that I have read and understood the content of the Norwegian Mapping Authority's ethical requirements for suppliers as well as any attachments. I also confirm that I have the authority to sign and accept the requirements of this document on behalf of my business.

Supplier name (block letters)	
Address	
Contact person for the Supplier (block letters)	
Date and location	
Signature	