

Project:

Østfold Avfallssortering IKS - MRF

Title:

APPENDIX A10

TRAINING OF CLIENT'S PERSONNEL



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TABLE OF CONTENT

1	TRAINING.....	3
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1 TRAINING

As an essential part of the Scope of Work, Contractor shall provide training to the personnel of the plant so that all operational and maintenance personnel are familiar with the machinery and systems before the Take Over of the works.

Contractor will submit a detailed training programme at least 4 weeks before commencing any part of the training. The training program shall be approved by both Client and Contractor before warm commissioning starts. The staff training program shall include information according to the following list:

- Training program
- Target groups
- Time schedule
- Training material: – lecture material – audio visual material – material for private studies

The training shall take place on the site or in the office. By start of the Trial Period, the training shall be conducted.

The objective of training is to teach the operation and maintenance personnel of the Client to such an extent that after completion of the training they are able to:

- Safely and economically operate the supplied Plant with all its auxiliaries without the support of Contractor.
- Carry out all maintenance routines and repair works independently and in a correct way.

The lectures shall include, but not limited to, normal and abnormal situations:

- Regular daily and weekly operation and maintenance routines and frequency of the plant
- Exercises shall be carried out under the supervision of the Contractor
- Descriptive lectures about the auxiliary systems as well as the automation and control system
- Operational routines for the automation and control system, including backup, password administration etc.
- Descriptive lectures about the operational limits, which shall not be exceeded as well as the monitoring of the condition of the system with the installed monitoring equipment
- Tuning and optimizing of the Plant performance
- Trouble shooting
- Safety instructions
- Alarm system

Contractor shall document that training of all relevant operations for the provided Client staff is done.