



## **Appendix 12 Confidentiality agreement**



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I, \_\_\_\_\_, hereby commits to not disclose any confidential information related to the collaboration between AtB and my employer \_\_\_\_\_ that I get acquainted with in connection with my work for [Name of the company] («Company»).

I understand and agree that I also cannot use or utilize information that is subject to confidentiality in my own business or in the service or work for others.

Confidential information means any information that is not generally known and which, after a careful consideration, should be understood to be of importance to AtB to keep secret, including information of technical, economic or personal nature, information on working methods, tenders, route planning, calculations, computer programs, market plans and similar.

The confidentiality applies to all.

The duty of confidentiality also applies to information about customer relationships that are covered by the Public Act § 13, cf. the Public Administration Act § 13. As personal information, cf. the Public Administration Act § 13 first paragraph no. 1, travel information is also included.

The duty of confidentiality is not limited in time and applies after the termination of my employment/contractual relationship in the Company.

In addition to the abovementioned confidentiality duty, I am aware that breach of the duty to confidentiality may result in criminal liability and/or liability under the Criminal Act and the Marketing Act, cf. the Criminal Act Chapter 21 and the Marketing Act Chapter 6. I understand that the duty of confidentiality also includes matters that are subject to provisions of equivalent nature in new legislation.

[Place], [date]

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[Name], [Position]